

Risk Number	Risk description	Risk owner	Key controls in place	Residual score	Residual score	Total score	Additional actions required / Update	Timescale	Owner
				Likelihood	Impact				
OIC_01	Reputational risk and potential for recourse against OIC where 3rd party appeal/ application for review appears to be accepted online, but it is not on our system, resulting in public body releasing records, over which there is a dispute	SR/ LD	Support unit monitoring payments to ensure that all accounted for Website advises 3rd parties to follow up with OIC if they do not receive acknowledgement of payment within 3 working days.	1	3	3		Ongoing	OIC/OCEI
OIC_02	Failure to satisfactorily reduce and/or eliminate backlog, leading to adverse reputational damage	SR	New Case Management system under development 2026 Business Plan focussed on reducing backlog Full staff complement in place	3	3	9		Ongoing	OIC
OIC_03	Inconsistency in decision making due to loss of Knowledge Management system	SR	Senior signs off on decisions for less experienced staff New Knowledge Management system to be developed in 2026 Detailed guidance remains available	3	3	9		Ongoing	OIC